**Padbury Parish Council**

Telephone: 07961 827302 - Website address: www.padburyparishcouncil.com

8th April 2021

Dear Councillors and Residents of Padbury,

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020. This allows Padbury Parish Council to hold remote meetings. I hereby give you notice that a Parish Council meeting will be held remotely on Tuesday 13th April 2021 following the Annual Parish Meeting.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend the remote meeting. Before the Parish Council Meeting there will be a period of public questions. If a member of the public wishes to attend, please contact the Parish Clerk via email at padburyparishcouncil@gmail.com for the login details.

Pam Molloy

Parish Clerk

# **AGENDA**

## Apologies

Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

## Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Tuesday 9th March 2021 - Copy attached PPC/09/2021

## Sports Field, Play Area & Woodland

* Re-development of the Pavilion – Clerk contacted architect who produced plans in 2009. Await costs for producing new plans.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk chased again on 30th March and advised our interest has been registered and we will be contacted.
* Play Area lease – Chandler Ray dealing with the Land Registry.
* Playing fields blocked drains – Members to resolve putting this item on hold until the problem arises again.
* Leak in the Pavilion which has caused some damp – Members to resolve making good and painting to be carried out.
* One of the outside toilets is not working – Members to note that it has now been locked so access cannot be gained.
* Play area and multi-use games area – Members to note that the Rospa inspection is booked for May.
* Play area – Members to resolve to return to monthly inspections.
* Play area – Members to resolve quotes to be obtained to replace two items of equipment and carry out some maintenance works.
* Football senior team enquiry – Members to consider recent enquiry for use from September 2021 (email circulated 16/3/21).
* Millennium Woods – Members to review Leasehold basis / management plan.

## Planning

5.1 New applications since last meeting:

* 21/01000/APP – Proposed single storey side extension following demolition of existing garage/store – South View, Winslow Road

5.2 Decisions made by Buckinghamshire Council:

* 21/00101/ALB – Remove plaster board and timber frame from the original existing wall, remove loose whychert from existing original wall and repair in situ with existing loose and new whychert (part retrospective) – 25 Old End. **Listed building consent**
* 21/00331/APP – Erection of single storey rear extension and single storey side extension – 5 Potters Glen. **Approved**
* 21/00259/APP – Single storey front extension – 5 West Furlong. **Approved**

5.3 Awaiting determination by Buckinghamshire Council:

Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street. Letter sent to Aylesbury Vale District Council regarding Section 215. Planning officer discussing Section 106 with applicant. *Update 16/2: Planning officer has left.* Councillor Chilver to advise if any further updates.
* 20/04282/ALB – Painting of internal timber beams in white paint (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Retention of boundary treatment to the front and rear of the property – The Ramblers, Main Street
* 21/00392/APP – Removal of condition 2 (Materials) on application 16/02805/APP Conversion of a storage barn to farm managers accommodation and office. We intend to install an air source heat pump to heat the barn, therefore the need is to minimise heat loss through installation of UPVC windows. Windows to be allowed as UPVC rather than wood. Colour will be dark oak to match existing barn – Padbury Hill Farm, Steeple Claydon Road

5.4 Other Planning issues:

* 19/03554/ACL – Application for a Lawful Development Certificate on the grounds that construction of the detached dwelling was commenced in accordance with planning permission ref. 15/01216/APP by clearing the site and demolishing garages on the site – Old Oak House, Old End. Certificate refused. Appeal lodged and allowed**.** Enforcement notice issued by Buckinghamshire Council on the 9th December. **Appeal** lodged ref: 21/00009/ENFNOT, start date is 22nd Feb 2021.
* 20/03674/ACL – Application for a Lawful Development Certificate for a Proposed Construction of a detached dwelling (C3) – Old Oak House, Old End – **Appeal** lodged ref: 21/00008/NONDET, start date is 22nd Feb 2021.
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. Parish Council requested this to be Called In. **Appeal** lodged ref: 21/00007/NONDET, start date is 22nd Feb 2021.

## Finance

6.1 Account Balances:

The balances for the Bank accounts are as follows:

* Barclays Community Current account ending 959, £21,044.82 (as at 31st March 2021)
* Barclays savings account ending 970, £18,435.56 (as at 31st March 2021)
* Barclays Millennium Wood account ending 198, £15,909.39 (as at 31st March 2021)

6.2 Payments:

Paid between meetings:

* NPower - £970.23 – Unmetered street lighting for October 2020 to January 2021 – D/debit 15/3/21
* Savills - £125.00 – Wayleaves and playground rent (paid in error, to be refunded) – D/debit 25/3/21

Payments to be agreed at meeting:

* P Molloy - £352.80 - March salary. Cheque 102197.
* R Gough – £45.00 – March caretaking costs. Cheque 102198.
* R Gough - £72.50 - Mowing playing fields and new padlock. Cheque 102198.
* NBPPC - £20.00 – Membership fee for year ending 31/3/22. Cheque 102199
* EON - £165.30 (£137.75 + £27.55 VAT) – Street lighting maintenance for quarter ending 31/3/21. Cheque 102200.
* Lynch Garden Services - £330 – Grass cutting for the village and play area 8/4/21. Cheque 102201.
* F Morris - £30.87 – Petrol for strimmer at playing fields. Cheque 102202.
* NPower - £221.27 (£184.39 + £36.88 VAT) – Unmetered streetlighting February 2021. D/debit 11/4/21

6.3 Income:

* £10,000 - for Millennium Woods maintenance
* £350 – Football club rent (2nd half)
* £0.46 - Interest for savings account

6.4 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 31st March 2021. These form the financial basis for the Annual Governance and Accountability Return.

6.5 Annual Governance and Accountability Return (AGAR) – Members are asked to review page 5 – Section 2 Accounting Statements 2020/21 for accuracy. Members are advised that the Internal Auditor will review all documentation electronically before your review and signing of the entire AGAR prior to submission to the External Auditors.

6.6 Members are asked to review the Bank Reconciliation, Explanation of Variances and the Asset Register 2020-21.

6.7 Internal Audit for 2020-21 – Members to note that further information as requested by the internal auditor has been forwarded and that an online meeting is booked for the 15th April. The AGAR section 2 and supporting documents have also been forwarded.

## Other Parish Council Business

* Speed Indication Displays – Members to note, on schedule for a mid-May delivery. The have passed testing, however there are some power modifications required that are being finalised. Temporary displays are being built and should be fitted next week.
* Existing speed sign – Members to note assessment ongoing, believe the radar electronics is faulty – trying to acquire parts.
* Bucks and Oxon 4x4 Response Group – Clerk queried insurance cover, await response.
* NBPPC meeting held on 24th March – Thank you to Councillor Long for attending.
* Annual Parish Council Meeting – Agreed to hold on the 11th May, however due to meetings now returning to face to face, meeting needs to be held in the village hall – provisionally booked for the 20th May.
* BMKALC - Remote Meetings Call for Evidence – email dated 1/4/21. The consultation is open until 17/6/21.
* Members to discuss protocol for death of a senior figure - email dated 13/3/21.
* NBPPC - Proposal to form group of parish and town councils experiencing problems dealing with East West Rail and HS2 related issues – email dated 26/3/21.
* East West Rail - Consultation opens today - email dated 31/3/21. Closing date is 9/6/21.
* Community Board Reflection Meeting on the 14/4/21 – Councillor Burton has registered to attend.
* Members to discuss - Benefitting Padbury Village as a whole – emails circulated 4th and 7th April.

## Maintenance/Environmental issues

* Community Support Group within Padbury – Article placed in the pump and on the Padbury Village Facebook page – clerk to update. Members to resolve purchasing hi-viz vests with ‘Parish/Village Stewards’ on the back - £60 + VAT.
* Greener Padbury Group – Councillors Dickens and Miah attended a meeting at the woods on the 8th April - to provide an update.

## Buckinghamshire Council

* The re-surfacing of the footway on Main Street is now complete – Clerk raised concerns re grass verges with Buckinghamshire Council. Advised on the 9th March that works will be carried out. *5th April – chased for an update*.
* Bus stops (two by new development) – Real time passenger info screens have been fitted to the bus stops by the New Inn. Members discussed and recalled screens due to be fitted in line with cycleway – clerk to try and locate information. If so, additional screens to be fitted by new development in line with Section 106.
* Crossing on the A413 – Statutory consultation letter was circulated on the 30th March, comments required by the 29th April. Buckinghamshire Council advised that the proposed installation date was still scheduled for the school summer holidays. Information posted on the parish council website.

## Highways

* Flooding on Main Street – Following a site visit, the Local Area Technician for Buckinghamshire Council advised that the following works would be carried out: unblocking storm drain, clearing drains and the ditch will also be cleared. Await date.
* HGVs driving through the village – Meeting held with EWR, chaired by Greg Smith MP on the 16th March. Thank you to Councillor Burton for attending. Action plan following the meeting has been circulated and Councillor Burton has commented accordingly. Parish Council website has been updated.
* Members to discuss the position of the EWR speed awareness sign.

## Dates of next meetings – Padbury Parish Council – Members are asked to note:

11th or 20th May 2021, 8th June 2021, 13th July 2021, 14th September 2021, 12th October 2021, 9th November 2021 & 14th December 2021